

2024

MOUNTJOY FARMERS' MARKET VENDOR PACKAGE



537 Pavilion Drive
Saturday morning
9 am - noon
June 1 to October 12, 2024

Porcupine District Agricultural Society

THE RULES & REGULATIONS FOR THE 2024 MOUNTJOY FARMERS' MARKET

VENDOR CRITERIA

Local Grower/Producer

A local grower is a vendor who sells produce (vegetables and fruit), approved meats, fish, and cheese, plants and seedlings, which are self-grown within 800 kilometers of this region, unless it is not offered within the Northeastern region, such as meat, chicken or fruit, then exceptions may be made by the Mountjoy Farmers' Market and their committee.

Reseller of Produce and Other Prepared Food Items

Reselling of vegetables, fruits, approved meats, fish, cheese, maple syrup and honey is allowed if being bought in Ontario.

Artisan/Crafter

Artisan and Crafter will be vendors that sell handmade or one of a kind products made by them. They must have at least 85% of their own products. Preference will be given to local vendors.

Prepared Food Vendor

As per approval for the Porcupine Health Unit.

Other

Anything that does not fall under the Farmers' Market vendor criteria will be considered on a case by case basis by the Mountjoy Farmers' Market and its committee.

VENDORS

1. Any person, firm or organization may become a vendor of this association provided that:

a. They are engaged in, associated with, or related to the Farmers' Market industry;

- b.** Their vendor application is accepted and approved by the Market Manager and/or the Mountjoy Farmers' Market committee.
- c.** They pay the appropriate fees on time;
- d.** Their Health Unit approval is obtained and submitted along with the application, when necessary (required by those who grow and/or prepare foods, and those who produce consumable honey, maple syrup and meat products).

1 - The Mountjoy Farmer's Market is managed by the Porcupine District Agricultural Society. Both parties will approve vendors, enforce rules/regulations, approve vendor's spots, promote the market and have a designated representative present on each market date.

2 - Vendors are required to fill out a Mountjoy Farmers Market Application. In addition, if you/your company are/is selling food of any kind meant for human consumption, you must also fill out an application with the Porcupine Health Unit and submit it directly to the Porcupine Health Unit at email inspections@porcupinehu.on.ca.

3 - No vendor shall sell anything other than what is listed on their approved Mountjoy Farmers' Market application. Addition of new items is subject to approval by the Mountjoy Farmers' Market committee and/or its Market Manager.

4 - Consumption of cannabis and other controlled substances is strictly prohibited at the Mountjoy Farmers' Market. Vendors and patrons who violate this rule will be suspended immediately and indefinitely. Under no circumstances will any vendor, employee, or patron be in the state of intoxication while on the premises. Anyone failing to comply with this policy will be asked to leave the premises immediately.

5 - Any damages or theft occurring to the vendor's property during transportation, set up, take down, market hours, after hours and in any other matter will be the sole responsibility of the vendor. The Porcupine District Agricultural Society and Mountjoy Farmers' Market will not take any responsibility or liability.

6- The set-up time is Saturday mornings from 8 am. All items must be removed from the booth at the end of the market at 12 pm noon. Each vendor is responsible for returning their spot to the original condition upon leaving. Vendors/farmers are not permitted to affix, drill, nail or other into the wooden posts at any time for any reason.

7 - Displays must be professional in appearance. The Market Manager reserves the right to inform the vendor(s) that they must remove any product or material deemed to be offensive or unsafe

8 - Your displays of products, stands and other materials used at your booth shall not interfere with the displays of other vendors. All displays will be self-contained and supported.

* Each booth under the Pavilion measures 8' by 10'

* Each booth outside of the Pavilion measures 10' by 10'

9 - Sales must be conducted in an orderly business manner. Shouting or aggressive solicitation is not permitted. Any complaints brought forward will issue first a verbal warning to the vendor, followed by a written notice and then removal from the market.

10 - Each vendor is responsible for returning their booth in the original condition upon vacating. Farmers/Vendors are not permitted to affix, drill, nail or other into the wooden posts at any time for any reason. *Unless special permission is granted from the Mountjoy Famers' Market and/or its committee.

11 - Mountjoy Farmers' Market committee and/or the Market Manager does have the right to move a vendor for any reason at any time. We, the Mountjoy Farmers' Market and its committee, do our best to not put similar vendors beside one another, however sometimes, due to circumstances beyond our control, this is unavoidable.

12 - You must bring and put up your own tents, tables and chairs. No tents, tables or chairs can be rented or borrowed at any time. Vendors are responsible for bringing all of their own supplies.

13 - Vendor's tables must be ready before market opens and no items can be sold before 9 am. The rule of not selling before 9am gives equal opportunity for all patrons to attend the market at the same time and also allows the vendors to prepare for the Market.

14 - If you need electricity, please indicate that on your application. You must supply your own (approved) extension cord. Vendors using electricity also must have at least a "Class C" fire extinguishers rated for live electrical equipment at their station. A "Class ABC" fire extinguisher is also acceptable. The Mountjoy Farmers' Market has the right to ask you to replace/repair an extension cord which is damaged/dangerous.

15 - For electrical cords that are in the way of pedestrian footpaths, the electrical cords need to be secured in a "floor cable cover" that extends the width of their booth or the width of the pedestrian footpath – whichever is longer.

16 - Smoking is not permitted under the Mountjoy Farmers' Market Pavilion, or through the Mountjoy Farmers' Market walking path at any time.

17 – In order to get a partial refund - booth fees minus processing fee(s), for a cancelled Saturday, you must give us a 14 days' notice in by email at mountjoyfarmersmarkettimmins@gmail.com or by calling/texting the Market Manager, Jennifer Leblanc at 705-274-1266.

18 - In the case that a vendor does not show up for their designated reserved date at the Mountjoy Farmers' Market, they will be considered a "No call/no show" and their file will be marked as such. They will not be refunded for the missed date. If THREE "no call/no shows" are recorded on their file, they will be permanently banned from becoming a vendor at the Mountjoy Farmers' Market until further notice.

19 - Vendors that were previously vendors under the Pavilion for the 2023 Mountjoy Farmer's Market season will have priority selection to stay under the Pavilion in their previous assigned space for the 2024 season. Priority booth assignment will be giving to the Farmer's to stay within guidelines of the 51% farmer ratio.

20 - Vendors that previously were vendors outside of the Pavilion for the 2023 Mountjoy Farmers' Market season will have priority selection to stay in that booth for the 2024 season. If space opens up under the Pavilion in 2024, the vendors outside the Pavilion for the 2023 will be eligible to apply for the available space. If many previous 2023 vendors apply for the available space under the Pavilion, a vote will take place amongst the Mountjoy Farmers' Market committee members.

21 - A vendor cannot keep their vehicle on and running for more than 10 mins within an hour if they are parked within 20 feet of the edge of the Pavilion.

22 - Vendors that did not pay for the 2023 in part or at all, will be banned from future Mountjoy Farmers' Markets, indefinitely.

COST TO BE A VENDOR **2024 MOUNTJOY FARMERS MARKET**

It is encouraged for the vendors to commit to a full season attendance for consumer consistency.

If you need to cancel your booth for any reason, please go online to the “Convention Force” website and follow the prompts to unselect your booth(s). Alternatively, you can communicate with the Market Manager, Jennifer Leblanc. She can be reached by email at mountjoyfarmersmarkettimmins@gmail.com or by calling/texting her at 705-274-1266.

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If you need electricity please indicate that on your application. You will not be charged an additional fee for electricity - This disclosure is to help us accommodate your electrical needs and plan for those around you.

Cash will no longer be an acceptable form of payment. Cheques are acceptable on a case by case basis only. Credit card online payments using “Stripe” and EMT payments to mountjoyfarmersmarkettimmins@gmail.com are the TWO preferred payment methods. Please note, a 1-3% processing fee applies to all approved payment types.

The 2024 Mountjoy Farmers’ Market season June 1 to October 12, 2024
Seasonal Vendors include 20 weeks of markets at a cost of:

***Indoor Booth (Under the Pavilion) - \$30.00**

Outdoor Booth (Outside of the Pavilion) - \$25.00

PLEASE NOTE: *Booths under the Pavilion are fully booked for the 2024 season. Vendors who booked under the Pavilion for the 2023 season, farmers, and legacy vendors were given the opportunity to attend the 2024 Market under the Pavilion. At this time, booths on the WEST and EAST side of the Pavilion are available for booking.